

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
Seven Oaks Park
June 27, 2007**

**6:15 p.m. Work Session
7:00 p.m. General Session**

AGENDA

Call to Order and Invocation
Welcome

- | | | |
|--------------|---|-------------|
| I. | *APPROVAL OF THE AGENDA | |
| II. | REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT | |
| III. | *APPROVAL OF THE MINUTES—May 23, 2007 | Pages 1-4 |
| IV. | COMMUNICATIONS FROM THE PUBLIC | |
| V. | PUBLIC PRESENTATION | |
| | A. Eagle Scout – Nicholas Rainey | Page 5 |
| | B. Eagle Scout – Taylor Sams | Page 6 |
| VI. | STAFF REPORTS | Pages 7-20 |
| VII. | NEW BUSINESS | |
| | *A. 2007 General Obligation Bond Resolution | Pages 21-43 |
| | *B. July Commission Meeting | Page 44 |
| | *C. Rental Fees – Environmental Center Deck | Page 45 |
| | *D. Grant – Sticks for Kids Golf | Page 46 |
| | *E. Fund Raising Event – Good Works | Page 47 |
| VIII. | EXECUTIVE DIRECTOR’S REPORT—Dan Wells | |
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| X. | ADJOURNMENT | |

*** Denotes Commission Action Needed**

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
WORK SESSION MINUTES**

Seven Oaks Park
June 27, 2007
6:15 pm

Members Attending: Tom McLean, Scott Wilhide, John Sowards, Bruce Loveless, Dan Wells, Eve Mittendorf, Joey Holleman. Members Absent: Carl Hust

Dan Wells presented an overview of the agenda items:

Discussion occurred regarding a meeting with the Irmo Chapin Recreation Commission (ICRC) and the Lexington Richland School District V school board and superintendent. The meeting is scheduled for July 23, 2007 at 5:30pm at the district office administration building. Dan Wells requested if he should confirm the date and time with the district office. Chairman McLean stated yes.

Mr. Wells communicated that the tennis instructor position was eliminated from Irmo Chapin Recreation Commission due to program reduction and revenue loss. The employee was given a 30 day notice and has agreed to stay on as a contracted instructor.

Mr. Wells informed the Commission that ICRC did not receive the LWCF grant for the shelters and restrooms at Saluda Shoals Park nor did ICRC receive the grant for the trail at Seven Oaks Park. The money budgeted was \$150K for the Saluda Shoals Park projects and \$25K for the Seven Oaks Park trail. There is a \$100K donation to construct a wetland in the same area planned for a restroom and shelter. The executive director stated, in August, a budget amendment would be presented to the Commission requesting the wetlands project, shelters and restrooms for approximately \$400K; currently there is \$298K in already obligated funds for both projects. Bruce Loveless inquired if it is an additional \$100K. Mr. Wells confirmed yes. Discussion occurred regarding construction of the shelters, bathrooms including materials, architects and cost. John Sowards inquired if the funds for this project are surplus revenues and not money set aside from the sell of land. Dan Wells stated correct. Tom McLean asked how many shelters and restrooms. Mr. Wells replied one shelter and one restroom. John Sowards asked if there was any economy of scale by building two shelters. Dan Wells replied that the cost of the shelter is approximately \$30K for materials. The savings may be in the construction of two shelters at the same time, but there is no discount for building two. Discussion occurred regarding revenue from renting the shelters and the location of the new shelter. Bruce Loveless and John Sowards communicated if monies allow the recommendation would be to build two shelters.

Discussion occurred regarding access to the new property from the existing Saluda Shoals Park property. Mr. Wells stated, at this time there is a pedestrian bridge only. John Sowards inquired if the expansion area was fenced. Dan Wells replied, yes.

Mr. Wells communicated there are 19 artists who have an interest in the new fall event, In the Eyes of Art. In August, Mr. Wells will present a recommendation to form an ad hoc committee to look at the agency's involvement in art and make recommendations for future planning.

Mr. Wells requested feedback from the Commission on the demolition bid. Mr. Loveless communicated the need for an Executive Session to discuss the demolition contract and a land proposal.

Scott Wilhide will make a motion at the General Session to add an Executive Session and add an item under New Business, Fund Raising Event at Crooked Creek Park.

The Chairman requested to adjourn the work session and move to the regular monthly general session.

Eve E. Mittendorf
Recording Secretary
IRMO CHAPIN RECREATION COMMISSION

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
GENERAL SESSION MINUTES**

Seven Oaks Park
June 27, 2007
7:00 pm

Non-members Attending

Dan Wells	Elizabeth Taylor
Eve Mittendorf	Jack Terrell
Jim Wellman	Belinda Rhodes
Jeanette Wells	Jay Downs
Don Sylvestre	Joey Holleman
Nicholas Rainey	Taylor Sams

Members Attending

Tom McLean
John Sowards
Scott Wilhide
Bruce Loveless

Members Absent

Carl Hust

The meeting was called to order by the Chairman, Tom McLean. Tom McLean delivered the invocation. Guests were welcomed.

I. APPROVAL OF THE AGENDA

A MOTION WAS MADE BY SCOTT WILHIDE TO AMEND THE AGENDA TO INCLUDE AN EXECUTIVE SESSION AND UNDER NEW BUSINESS, ITEM F. FUNDRAISING EVENT FOR ETHAN LINDLER. SECONDED BY JOHN SOWARDS. VOTE TAKEN. MOTION APPROVED.

II. REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT

The news media was notified and a notice and agenda posted at the park sites one week prior to the meeting.

III. APPROVAL OF THE MINUTES

A MOTION WAS MADE BY JOHN SOWARDS TO ACCEPT THE MINUTES AS PRESENTED. SECONDED BY SCOTT WILHIDE. VOTE TAKEN. MOTION APPROVED.

IV. COMMUNICATIONS FROM THE PUBLIC

None at this time.

V. PUBLIC PRESENTATION

A. EAGLE Scout Certificate – Nicholas Rainey

Tom McLean presented a certificate to Nicholas Rainey in recognition of his EAGLE Scout project. Nicholas Rainey constructed seven duck boxes in strategic places within the Saluda Shoals Park.

B. EAGLE Scout Certificate – Taylor Sams

Tom McLean presented a certificate to Taylor Sams in recognition of his EAGLE Scout project. Taylor Sams constructed a new 250 yard walking trail on the west side of Saluda Shoals Park.

VI. STAFF REPORTS

Tom McLean asked the Commission if there were any questions or comments on staff reports.

Mr. Wells gave an overview of the Executive Director’s report; under the Foundation and Enterprise report the Afternoon Safari program is full at Seven Oaks Park, close to full at Crooked Creek Park and exceeding expectations at Oak Pointe and Ballentine Elementary. If the program continues to grow, staff believes there will be more net revenue than last year. There is a \$56K increase in revenues at the River Center due to increased business and fee adjustments. Irmo Chapin Recreation Commission was denied the RTP and LWCF grants this year, but fully funded for the Developmental Disabilities grant for \$26,100 and the DOT grant was fully funded at \$50K for a senior’s van. In addition, the agency has received the first \$25K piece of a \$100K pledge from Waste Management for the wetlands project. Staff would like the Commission to consider approving an ad hoc committee to evaluate the agency’s efforts in visual and performing arts within the district. In Operations and Facilities the shade project for the playgrounds has been delayed due to problems with the materials; the planter boxes with vines have been planted at both bridges and work continues on the deck at the Environmental Center. At the Environmental Center the Youth Leadership Lexington group participated in a day of activities. Scott Wilhide thanked the staff at Saluda Shoals Park and concurred that the participants enjoyed themselves.

Mr. Wells communicated that there has been an increase in vehicles from 2006 to 2007 by approximately 2000 vehicles. At Seven Oak Park the Commissioners received tokens of appreciation from the special needs camp. The camp has been full all six weeks; this is the first year the agency has had this program and it has been very popular. In Senior Services, staff has requested an additional \$3000 in state supplemental funds and an additional \$10,000 from the Older Americans Act fund. ICRC has been granted the \$3000. These monies are used to absorb the extra cost the agency incurs for overage of meals served to seniors. In Athletics there are 30 teams registered for adult soccer. In summer camps there are 60 participants in Coach Bob Hannah’s camp, 77 participants in Tim Whipple’s basketball camp and 177 participants in Phil Savitz’ soccer camp. The 13-14 year old district tournament starts July 7, 2007 at Seven Oaks Park.

VII. NEW BUSINESS

A. 2007 GO Bond Resolution

A MOTION WAS MADE BY SCOTT WILHIDE TO APPROVE STAFF RECOMMENDATION TO AUTHORIZE THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, NOT TO EXCEED \$3,300,000 MILLION. SECONDED BY JOHN SOWARDS. VOTE TAKEN. MOTION APPROVED.

B. July 2007 Regular Commission Meeting

A MOTION WAS MADE BY SCOTT WILHIDE TO ACCEPT STAFF RECOMMENDATION TO CANCEL THE JULY 25, 2007 REGULARLY SCHEDULED COMMISSION MEETING. SECONDED BY BRUCE LOVELESS. VOTE TAKEN. MOTION APPROVED.

C. Rental Fees – Environmental Center Deck

A MOTION WAS MADE BY JOHN SOWARDS TO ADOPT THE NEW ENVIRONMENTAL CENTER DECK RENTAL FEE SCHEDULE. SECONDED BY SCOTT WILHIDE.

Scott Wilhide inquired if the deck was covered. Dan Wells replied, no. However, there is access to restrooms and indoor facilities.

VOTE TAKEN. MOTION APPROVED.

D. Sticks for Kids Golf Grant

A MOTION WAS MADE BY JOHN SOWARDS TO ACCEPT STAFF RECOMMENDATION OF THE STICKS FOR KIDS GOLF GRANT. SECONDED BY SCOTT WILHIDE. VOTE TAKEN. MOTION APPROVED.

E. Fund Raising Event – Good Works

A MOTION WAS MADE BY JOHN SOWARDS TO ACCEPT STAFF RECOMMENDATION OF THE FUND RAISING EVENT-GOOD WORKS. SECONDED BY SCOTT WILHIDE.

John Sowards inquired about the request to have an outside rental. Mr. Wells replied they are requesting rental of the baseball field at Crooked Creek Park. Chairman McLean inquired about concessions. Mr. Wells stated that discussion has occurred for the fund raising group to rent a tent to sell their concessions.

VOTE TAKEN. MOTION APPROVED.

F. Fund Raising Event – Ethan Lindler

A MOTION WAS MADE BY JOHN SOWARDS TO ADOPT STAFF RECOMMENDATION OF THE FUND RAISING EVENT FOR ETHAN LINDLER. SECONDED BY SCOTT WILHIDE.

Dan Wells communicated the fund raiser is to help meet medical needs for Ethan Lindler.

VOTE TAKEN. MOTION APPROVED.

G. Travel Request for Commissioner Wilhide

Commissioner Wilhide requested approval to attend the 2007 NRPA conference.

A MOTION WAS MADE BY BRUCE LOVELESS TO APPROVE COMMISSIONER WILHIDE'S ATTENDANCE TO THE NRPA CONFERENCE IN INDIANAPOLIS, IN,

SEPTEMBER 25 -29, 2007. SECONDED BY JOHN SOWARDS. VOTE TAKEN.
MOTION APPROVED.

VIII. EXECUTIVE DIRECTOR'S REPORT

Dan Wells communicated the upcoming events: a CAST performance at Irmo Elementary on June 26 and in July the Chapin Children's Theatre will put on a performance called the Pirates of Penzance.

IX. COMMISSION RESPONSE

John Sowards noted for the record his appreciation to Councilman Jeffcoat and Councilman Carrigg for their support in the passage of the general obligation bond for Irmo Chapin Recreation Commission. Scott Wilhide concurred with Commissioner Sowards and also thanked staff, specifically Marianne Zajac and Jay Robinson, for a wonderful day at Saluda Shoals Park with the Youth Lexington Leadership kids. Bruce Loveless also thanked Councilman Jeffcoat for supporting the general obligation bond. Tom McLean echoed the other Commissioners and thanked the two EAGLE Scouts for their wonderful work. Chairman McLean also communicated that Commissioner Hust is out of town and unable to be at the Commission meeting due to participation in the senior games.

X. EXECUTIVE SESSION

Chairman Tom McLean communicated at 7:20 p.m. the Commission will move into Executive Session.

XI. ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 8:30 p.m.

Respectfully submitted,
Eve E. Mittendorf, Recording Secretary
IRMO CHAPIN RECREATION COMMISSION

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
EXECUTIVE SESSION**

Seven Oaks Park
June 27, 2007
7:30pm

NON-MEMBERS PRESENT

Dan Wells

MEMBERS PRESENT

Tom McLean
Scott Wilhide
John Sowards
Bruce Loveless

MEMBERS ABSENT

Carl Hust

I. CALL TO ORDER

The meeting was called to order by the Chairman, Tom McLean, at 7:30 p.m.

II. REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT

The news media was notified and a notice and agenda posted at the park sites one week prior to the regularly scheduled meeting.

III. EXECUTIVE SESSION

Several items related to property and contracts were discussed; no action was taken during the meeting.

A MOTION WAS MADE BY COMMON CONSENT TO RETURN TO GENERAL SESSION.

A MOTION WAS MADE BY TOM MCLEAN TO ADJOURN THE MEETING. SECONDED BY SCOTT WILHIDE. THE MOTION CARRIED AND THE MEETING WAS ADJOURNED.

John Sowards
Recording Secretary
IRMO CHAPIN RECREATION COMMISSION