

# Irmo Chapin Recreation Commission

## SPECIAL CALL MEETING PHONE CONFERENCE

October 12, 2022  
Saluda Shoals Park  
Administration Building  
5:00PM

**Members Attending:** Bill Harmon, Gary Boyd, Laura Huggins, Michael Cromer

**Members Absent:** Akil Ross

**Non-Members Attending:** Mark Smyers, Jay Downs

### I. CALL TO ORDER

Chairman Harmon called the meeting to order at 5:00pm

### II. REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT

In accordance with the requirements of The Freedom of Information Act, the news media was notified of the meeting, it was posted on the website, and a notice and agenda posted at the park sites.

### III. NEW BUSINESS

#### A. Splash Pad Contract Modification

Chairman Harmon communicated that an RFP for the splash pad modification was provided with a proposed cost of \$117,876, which was approved by the Board. Chairman Harmon shared that after further collaboration between the staff and the vendor the cost increased to \$147,223. Mr. Downs shared that the original proposed cost was under the budgeted amount and as a result, staff met with the vendor to discuss further engineering, which resulted in an increased amount for a total cost of \$147,223. Chairman Harmon inquired if there were other vendors who presented an RFP. Jay Downs shared that three vendors came to the pre-bid, but only one vendor submitted an RFP. Vice Chairman Boyd inquired if the change in the engineering would result in another vendor not having an opportunity to bid. Mr. Downs stated no, this process was for a Request for Proposal (RFP) not a bid; as a result, an RFP is not necessarily about the lowest bid amount, but what the vendor can provide and only one contractor submitted a proposal for the Splash Pad modification project. Commissioner Cromer shared that the total budget was \$250K and the RFP is under that approved budget. Discussion occurred regarding a shelter, additional features, and remaining monies for additional elements.

A MOTION WAS MADE BY GARY BOYD TO APPROVE STAFF RECOMMENDATIONS TO ACCEPT THE SPLASH PAD CONTRACT MODIFICATION AS PRESENTED. SECONDED BY MICHAEL CROMER. VOTE TAKEN. MOTION PASSED.

A MOTION TO ADJOURN MADE BY MICHAEL CROMER. SECONDED BY LAURA HUGGINS. VOTE TAKEN. MOTION PASSED.

The meeting adjourned at 5:10PM.

Respectfully,

Eve Mittendorf, Recording Secretary

IRMO CHAPIN RECREATION COMMISSION